

Exam.net Participants Guide

2026 International Competition on the IFPP

How to use this guide

1. This document explains, step by step, how to access and take the practice exam on the Exam.net platform, performed with a demonstration exam key.
2. Read it carefully. No previous experience with technology is needed. Every step is explained in detail, with a description of what appears on the screen.

Equipment and browser requirements

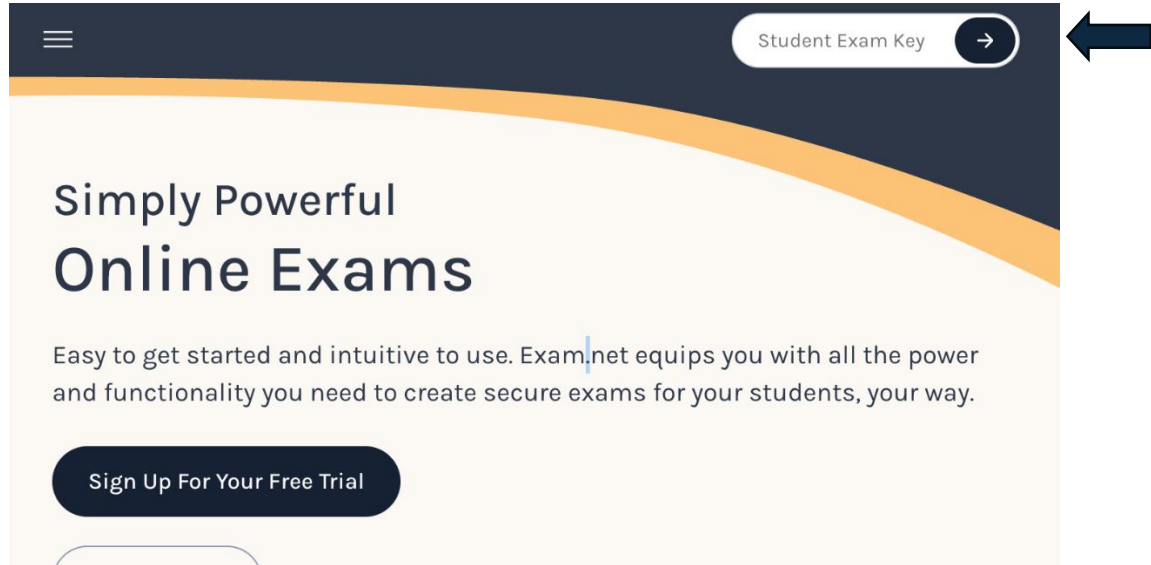
3. Use a desktop or laptop computer. Tablets, smartphones, and Chromebooks are not supported.
4. Use Google Chrome or Microsoft Edge, version 100 or later. Other browsers, including Firefox and Safari, are not compatible with the screen monitoring feature used in this exam and must not be used.
5. Make sure you have a stable internet connection for the full duration of the exam.
6. Disconnect any external monitors or additional screens from your device before starting.
7. Please verify your equipment well in advance of the exam date.

Before you start

8. Close all other programs, browser tabs, and windows, leaving only the browser open.
9. Choose a quiet, private environment. No private or sensitive information should be visible on your screen at any point.
10. Plan to start the exam at a time, within the 24-hour window, when you are confident your connection and environment will remain stable for its full duration.

Accessing the exam

11. Go to <https://exam.net/>.
12. Enter the “Student Exam Key” provided in your invitation e-mail. This key identifies the examination itself and is the same for every participant. It does not identify you individually.



13. When prompted for your details, enter your registered e-mail address and your Participant's Unique Key and then click "Fetch the Exam".

here.'" data-bbox="237 480 751 794"/>

14. **Important:** Your e-mail address and your Participant's Unique Key must match exactly with the e-mail address registered and with the Participant's Unique Key received by e-mail. The e-mail address is validated by the platform to allow the exam to begin. The key is not validated automatically by the platform when you enter it. It is checked afterward

by the Coordination Group. An incorrectly entered key may result in your exam not being considered in the final scoring.

The exam timer

15. The timer begins as soon as you proceed past the access screen, before you click "Begin exam." It runs continuously and cannot be paused or restarted.

16. Read the "The exam is ready" screen carefully. Please note that the countdown timer is already running.

The exam is ready

To continue this exam, you must consent to screen monitoring.
Your screen will be recorded throughout the exam and the recording will automatically stop once you submit.

You have 50 minutes to complete the exam. Once the time is up, you will be asked to submit the exam.

49 : 54

You are not allowed to leave the exam, and your teacher will be notified if you do so.

Begin exam

17. Click "Begin exam".

18. The browser automatically switches to full-screen mode and the exam questions are displayed. Full-screen mode is a security feature of the platform and cannot be skipped.

Screen monitoring

19. This exam uses Exam.net's screen monitoring feature.

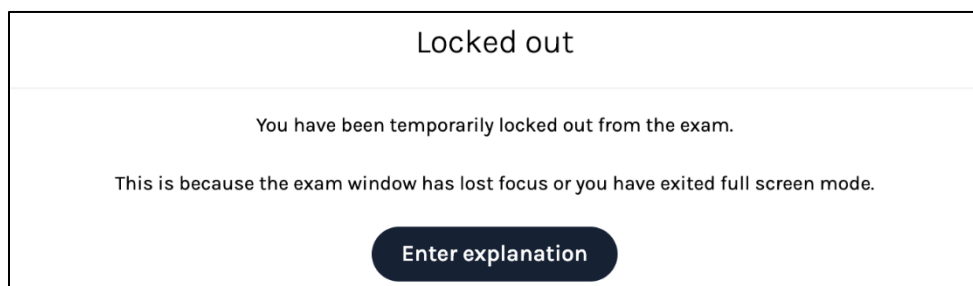
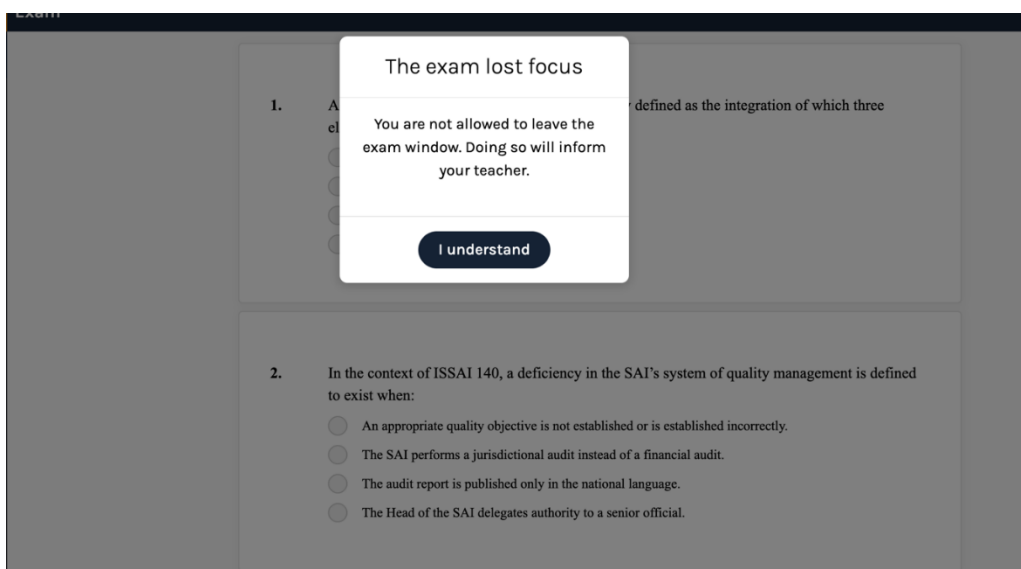
20. Do not stop sharing your screen once the exam has started. Doing so will immediately and automatically lock you out, and this event will be logged and visible to the Coordination Group.

21. Make sure no external screens or monitors are connected to your device.

22. Make sure no private or sensitive information is visible on your screen at any point during the exam.
23. Recording stops automatically once you submit the exam.
24. macOS users: your browser may ask for permission to record your screen via macOS System Settings. Grant this permission before starting the exam. We recommend testing this in the practice exam beforehand.

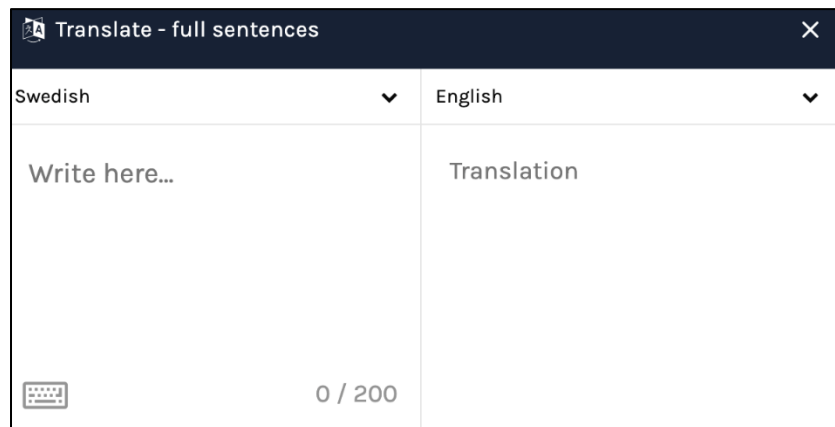
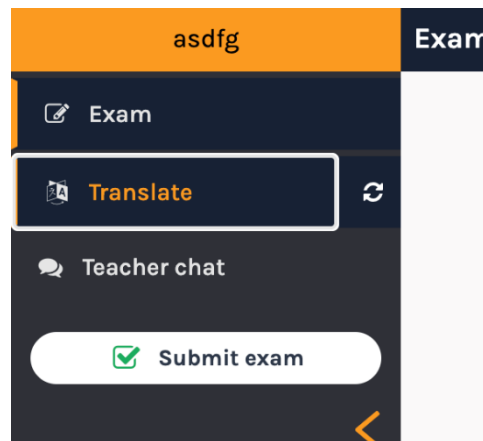
Leaving the exam window or full-screen mode

25. Once the exam has started, do not exit the exam window or full-screen mode. If you do, you will be locked out and required to submit a written justification before you can continue. As soon as you type the justification, you are automatically allowed to resume the exam. Do not waste time.



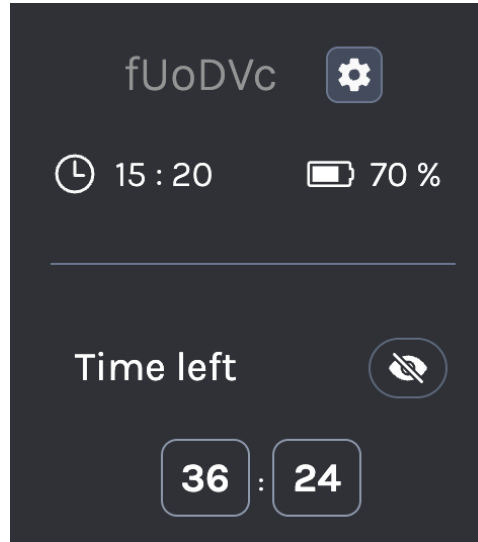
Optional tools available during the exam

26. A native translation tool is available for words or sentences in several languages. Its use is optional and at your own risk. More information: https://support.exam.net/s/article/allow-translation-help?language=en_US.

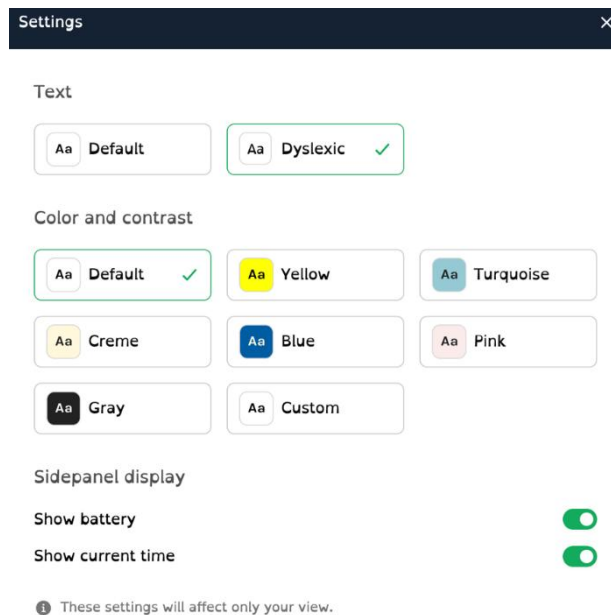


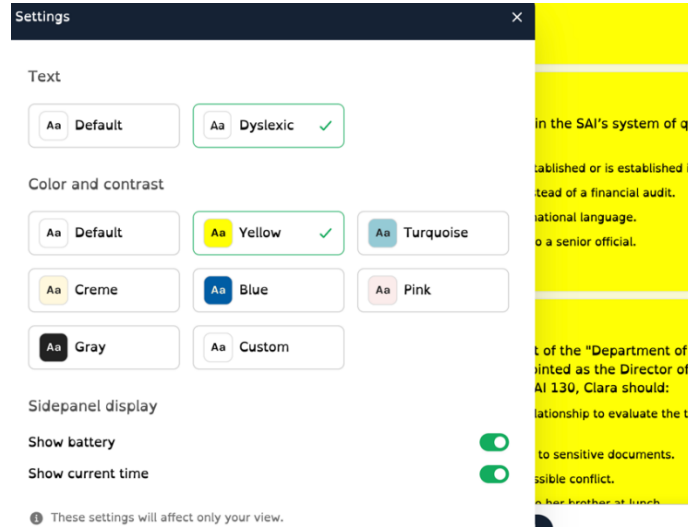
Accessibility Settings: Font, Color and Contrast

27. Exam.net offers on-screen accessibility settings that only affect how the exam is displayed to you. They do not change the exam content or how it is graded.



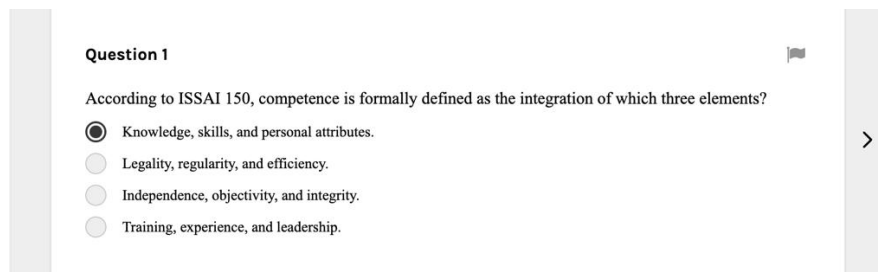
28. Display settings, including font type (with options suited for participants with dyslexia), color, and contrast, can be adjusted from the settings menu during the exam.





Answering Questions and Navigating the Exam

29. Select an answer by clicking the circle next to your chosen option



30. Use the numbered links at the bottom of the screen (1, 2, 3 ...) to jump directly to any question, or the arrows to move to the next or previous question.

Question 1

According to ISSAI 150, competence is formally defined as the integration of which three elements?

- ☒ Knowledge, skills, and personal attributes.
- ☐ Legality, regularity, and efficiency.
- ☐ Independence, objectivity, and integrity.
- ☐ Training, experience, and leadership.

⬅ Back to overview
1
2
3
4
5
Q Review

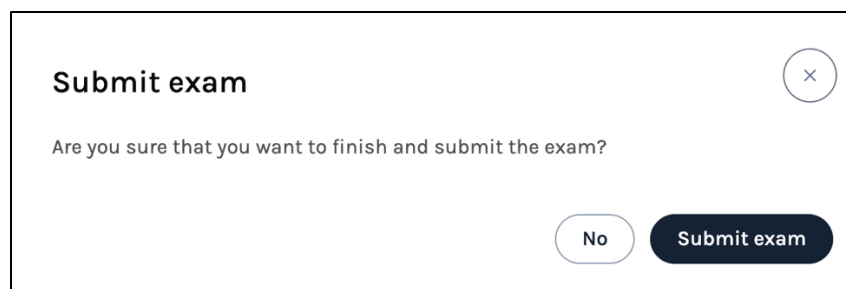
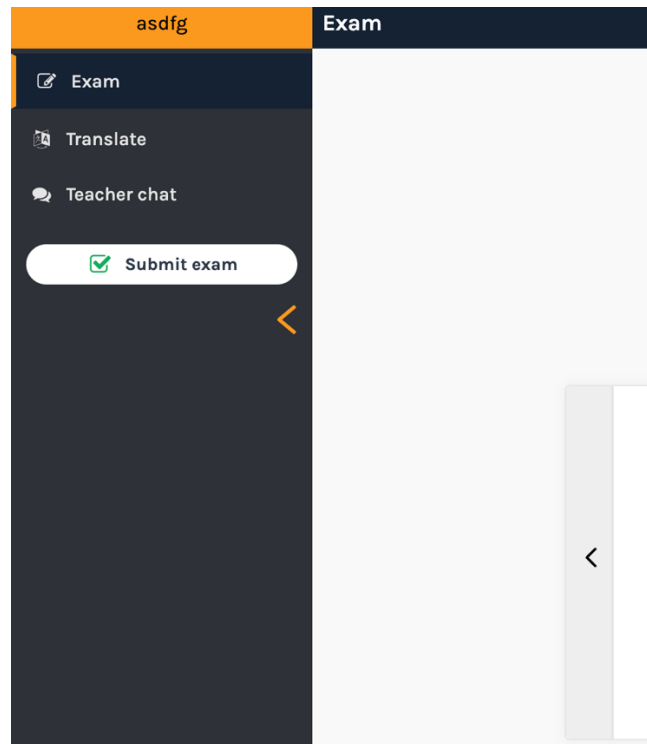
31. Click “Overview” to see all questions on one scrollable page, or “Review” to see a condensed list of all questions with your answers, useful for a final check before submitting.

Review all questions		
	1. According to ISSAI 150, competence is formally defined as the integration of w...	✓
	2. In the context of ISSAI 140, a deficiency in the SAI's system of quality manage...	✓
<	3. Auditor Clara is assigned to lead an audit of the "Department of Royal Gardens....	✓
	4. How does ISSAI 130 distinguish between Independence in Fact and Independen...	✓
	5. Why is a system of quality management considered essential for an SAI accordi...	✓

32. Before you submit, answer every question if possible. Review your answers using the Review screen before submitting, since the exam cannot be reopened once it has been submitted

Submitting your exam and viewing your result

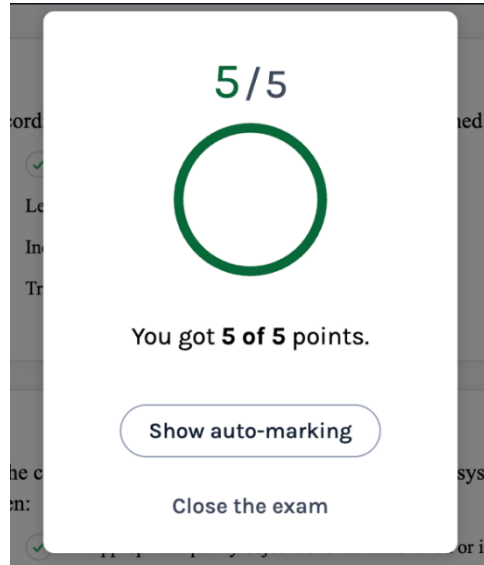
33. Once you have answered all questions, click "Submit exam."



34. After submission, you will see your final score and can review which questions you answered correctly and incorrectly.

If you lose access during the exam

35. Self-resume is not available on this platform. This is a technical limitation of Exam.net and applies to every participant equally. If you lose access to the exam for any reason, including a temporary loss of internet connection, you will probably not be able to resume it. Whatever you had completed at that point will be considered your final submission for Phase 1.



36. You may then close the window.

